

## ***Life Membership, Annual Awards and Hall of Fame Policy***

<b>POLICY</b>	<b>Governance</b>
TITLE:	Life Membership, Annual Awards and Hall of Fame Policy
AREA:	Governance
RESPONSIBILITY:	Executive Officer
DRAFTED BY:	Executive Officer
DATE APPROVED:	29 May 2024
APPROVED BY:	PWA Board
NEXT REVIEW:	May 2025

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## 1. PURPOSE

- 1.1. The purpose of this Policy is to outline the criteria and process for nomination for:
  - a) Paddle Western Australia (PWA) Life Membership,
  - b) The Paddle Western Australia Annual Awards and
  - c) Admission to the Paddle Western Australia Hall of Fame
- 1.2. Unless otherwise specified, only financial members of PWA will be eligible to receive Awards. In exceptional circumstances, the PWA Awards Committee and the PWA President may waive this requirement. Nominees in good standing with PWA and their clubs will be eligible to receive Awards.
- 1.3. PWA will use its best endeavours to ensure that those considered for these Awards have no outstanding debts or disciplinary matters with any PWA-affiliated Club, SPA, and/or PA.
- 1.1. Only nominees in good standing with PWA and Paddle Australia will be eligible to receive Awards.
- 1.4. The PWA Awards Committee hold discretion as to whether awards are made in any given award period.

## 2. LIFE MEMBERSHIP

Life Membership to Paddle Western Australia (PWA) is detailed in clause 8.3 of the PWA Constitution.

Life Membership is awarded to a person who has rendered distinguished or special service to the sport of paddling at the state level. This may include continuous meritorious service at the State level that has impacted the sport at the national level. The most frequently used criterion for life membership is length of service.

Extended length of service may be difficult as persons may hold roles of limited tenure yet perform meritorious service during their term in office. Under these circumstances, other criteria should be used to determine whether the person deserves a nomination for Life Membership.

### 2.1 CRITERIA FOR LIFE MEMBERSHIP

The following criteria may determine a person's suitability for a Life Membership to Paddle Western Australia (PWA) nomination. While all criteria must be satisfied, at least some should be considered.

The person under consideration may have demonstrated the following:

- Advanced innovative practice: introducing new administration and/or management procedures.
- Advanced paddling by effective promotion and recruitment with observable results.
- Enhanced communication with the general body of members and stakeholders.
- Reviewed and modified existing administrative and management procedures.
- Conducted research and introducing new practices for the betterment and/or development of the sport of paddling.
- The ability to enthuse others to implement appropriate ideas.
- Demonstrated outstanding leadership qualities in working with all areas of the sport of paddling.

## 2.2 LIFE MEMBER ENTITLEMENTS

A Life Member of Paddle Western Australia (PWA) is entitled to:

- attend and debate at General Meetings but have no right to vote at General Meetings as per clause 8.1(b) of the PWA Constitution.
- be sent an annual report each year.
- be invited to the annual awards.
- be invited to PWA events or activities.
- be exempt from membership fees to PWA for life.
- receive a plaque/certificate/badge.
- be recorded in PWA Honours on the website and Annual Report.

## 3. ANNUAL AWARDS

### 3.1 PADDLER OF THE YEAR

The Paddler of the Year Awards are presented to any paddler in their respective age group competing at any level or undertaking significant paddling expeditions during the nomination period.

Nominations for the following awards may be made by each PWA Discipline Technical Committees, Clubs or the High-Performance Program:

- 3.1 (a) Paddler of the Year - Senior**
- 3.1(b) Paddler of the Year – Junior**
- 3.1(c) Paddler of the Year – Master**

### 3.2 OTHER AWARDS

#### **3.2 (a) Club Coach of the Year**

The Club Coach of the Year Award is presented to any Club coach (other than a national, state, or institute coach), either paid or unpaid, whose athlete or athletes, whether as individuals, as a team, or as a team of individual participants, achieve outstanding outcomes during the nomination period. Outcomes need not be limited to competition results but can include outcomes such as participation or inclusion. Nominations must be endorsed by an affiliated Club of PWA.

Varying the requirement in clause 1.2 above, the Nominee must be a financial member of a Club and/or hold a PA Coaching Qualification.

### **3.2 (b) Contribution to Sport**

The Contribution to Sport Award is presented to individuals or groups to recognise their contribution to paddling in WA.

The Contribution to Sport Award nominees are nominated by the affiliated Clubs and disciplines. of Paddle WA but can also be a decision of the PWA Award Committee.

- Length of time in the sport is irrelevant.
- To go above and beyond what is expected.
- To assist others, wherever possible and not necessarily within their own discipline or Club.
- Made a significant contribution to the administration or sports activities for a club, state, or national level and if competing with good sportsmanship.

### **3.2 (c) Volunteer of the Year**

Volunteer of the Year Award is presented to an individual committed to volunteering for the paddling community during the nomination period. This individual is not required to have any role within any club but rather to have demonstrated a tireless commitment to the sport, as evidenced through voluntary work at the Club and/or State level.

Nominees must be registered members of an affiliated PWA club.

### **3.2 (d) Instructor/Guide of the Year**

Instructor/Guide of the Year Award is presented to an individual who has provided outstanding service to paddling in instructing or guiding at any level during the nomination period. The recipient follows the PA Safety Guidelines, demonstrates professionalism through their actions, and fosters a greater engagement with paddling.

Nominees must hold current PA Instructor/Guide qualifications.

The Volunteer, Club Coach and Instructor Guide of the Year Award winners, go to Paddle Australia for the national award presented at the annual PA Awards night.

## **4. HALL OF FAME**

4.1 Membership to the Paddle Western Australia (PWA) Hall of Fame represents the highest level of recognition for an individual's contribution to paddling.

4.2 Nominees will be considered and elected to the Hall of Fame biennially. Candidates must:

- a) be an Australian Citizen.
- b) be superior achievers at the highest level of paddling competition over a period exceeding six (6) years or
- c) have made an exceptional and continuous contribution over an extended period (minimum of 10 years) to paddling as administrators, coaches, officials or in another capacity; and
- d) have the support of their peers.

4.3 In addition to their competitive achievements, a Candidate's integrity, sportsmanship, and character shall be considered in the selection process. Any past disciplinary action may render a candidate ineligible.

## 5. NOMINATIONS

- 5.1 Paddle Western Australia (PWA) will call for nominations on or before 1 September each year. Nominations must be made using the online Nomination Form provided by PWA. Nominations not made on the appropriate form will not be considered.
- 5.2 All those submitting nominations should provide any relevant and appropriate supporting information, including:
- International/National or State results or contributions of significance during the nomination period either as an Athlete, Team, Coach, Official, Instructor, Guide, Volunteer or in any other capacity.
  - Years of participation and/or service either as an Athlete, Team, Coach, Official, Instructor, Guide, Volunteer, or any other capacity
  - Details of any significant contributions to the paddling community and the impact of these
  - At least one photograph, preferably two, one head and shoulders and one relevant to the nomination. If possible, PWA may be able to assist with this.

For clarity, where insufficient detail is provided, the Awards Committee may determine not to consider a nomination.

- 5.3 The nomination period for the Paddle Western Australia Annual Awards at sections 3.1, 3.2, 3.4 and 3.5 above will be for the twelve months from 1<sup>st</sup> October each year to 30<sup>th</sup> September the following year.
- 5.4 The normal closing date for nominations will be before the 1st of September each year.
- 5.5 Individuals shortlisted for an Award will be contacted to confirm that they are willing to be both shortlisted and to receive an Award.
- 5.6 The Board of PWA may make a nomination(s) where, in its reasonable opinion, it considers that an omission has been made due to an individual or team's non-nomination. Such a nomination(s) shall be made within 5 days of the close of nominations.
- 5.7 The PWA Awards Committee will determine the shortlist and winner of each Award in accordance with the [Awards Committee Terms of Reference link](#).

Except for the Life Membership and Hall of Fame nominees, the Annual Award nomination period will be for twelve months, from 1<sup>st</sup> October to 30<sup>th</sup> September. Exceptions may be approved by the PWA Board when the Olympic Games, Paralympic Games or ICF World Championship (any discipline) occurs within a few days of the 30<sup>th</sup> September.

Nominations will be called for by the EO of Paddle Western Australia (PWA) by 1<sup>st</sup> September each year.

Nominations will then be presented to the PWA Board for final approval of the winners of all awards.

## 6. FORFEITURE OF HONOURS OR AWARDS

Any Honour or Award bestowed by Paddle Western Australia (PWA) may be forfeited by failure



of a recipient to observe any PWA by-laws, policies, or constitutional requirements or for any action or behaviour which brings paddling or PWA into disrepute, upon the PWA Board passing a resolution to remove such Honour or Award.

Upon Forfeiture any reference to the name of recipient of the Honour or Award will be removed from the PWA Website and public-facing documents or electronic media and replaced with the wording "*Award Revoked DD/MMM/YYYY*".